

# Oil & Gas Technology Group

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"Recruiting Top Talent for  
The Upstream Oil & Gas Industry"

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**Position Title:** HSE Senior Environmental Specialist  
**Salary Range:**  
**Classification (Full Time or Contract)** Full Time / US Citizens only  
**Location:** Houston, TX  
**Education Requirements:** Engineering or Science Degree, Audit Experience or certification, Coursework in Risk & HSE Management  
**Experience Level:** 5 years of experience in Marine, Exploration, Drilling, or Production

## **Job Description:**

### **BASIC PURPOSE**

The main purpose of the role to provide and coordinate advice, support and information regarding Environmental matters to the company's Production Unit operations, ensuring compliance with applicable regulations and company-wide HSE Policies and Standards. The incumbent will coordinate the development of Environmental Impact Assessments and implement controls, participate in or lead review workshops, and provide guidance on environmental issues that may impact sustainable operations. This role also has specialist input to accident / incident investigations and audits.

### **ACCOUNTABILITIES**

- Assist Company's PU in achieving Petroleum and corporate targets.
- Develop and implement environmental strategies to support corporate sustainable development objectives.
- Provide expertise to the Company's PU on environmental matters including discharges, wastes, emissions, energy and resource use, incident reporting, site rehabilitation and environmental studies.
- Deliver environmental advice, assistance and support to HSE line management.
- Perform audits, assessments and gap analyses against relevant Corporate and Petroleum Policies, Standards and Procedures to identify areas for improvement in environmental performance.
- Maintain a system for collecting, analysing and reporting environmental metrics,

including incidents, discharges, resource use, wastes, emissions, compliance, training, etc.

- Develop training to ensure that the entire workforce recognizes their own responsibility for environmental performance.
- Assess and reduce the Company's PU environmental risks through the use of risk workshops, preparation of risk registers and implementation of action plans.
- Ensure compliance with environmental legislation.
- Represent the Company's PU in internal and industry associations.
- Cultivate and maintain relationships for environmental stewardship with academic and non-government organizations.
- Coordinate with External Affairs regarding outreach and company participation in community projects with an environmental component.
- Develop programs to minimize potential environmental incidents (e.g., spills), personnel exposure and long term liabilities, especially concerning wastes and site closures.
- Manage environmental research projects.
- Provide expertise, peer assist and internal audit for environmental management systems and ISO 14001 certification.

### **KEY DELIVERABLES / KEY DIMENSIONS**

- Risk-based approach
- Coaching
- Training
- Audit / Verification
- Support to line management
- Communication
- Professional

Member of Petroleum Environmental Network and Communities of Practice

### **BEHAVIOURAL & LEADERSHIP COMPETENCIES**

#### **Leadership Model:**

- Direction
- Communication
- Familiarity with Petroleum operations.
- Understanding of environmental issues in Petroleum (seismic, drilling, projects or production)
- Influencing and building relationships
- Ability to effect change through others
- Willingness to stand alone
- Strong commitment to company values, including the concept of Zero Harm
- Shows creativity and innovation in assisting others to understand the need for environmental excellence
- Energy and initiative for driving continual improvement in HSE management
- Effective team player – acceptance, respect and appreciation for others ideas and contributions
- Results oriented – determination to achieve success

### **AUTHORITY & WORKING RELATIONSHIPS**

- Environmental Engineering Manager
- PU HSE Manager
- Peers - HSE Advisors and Regulatory Analyst, Safety and Risk Engineers
- Petroleum Environmental Network

- External – Regulatory Bodies

The Senior Environmental Specialist will be an office based position and will be a full time position reporting to the Fayetteville HSE Manager. The role will provide support for the sites formally through the HSE team.

## **EXPERIENCE AND QUALIFICATIONS**

### **Qualifications (combination of)**

- § Engineering or Science Degree
- § HSE experience
- § Operations experience
- § Audit experience or certification
- § Coursework in risk management and HSE management.

### **Experience & Technical Competencies (combination of)**

- § Minimum 5 years or operations and/or HSE experience in oil and gas
- § Speciality (Marine, Exploration, Drilling or Production)
- § Technical Proficiency – Environmental Management Systems
- § HSE Regulations
- § Proficiency and knowledge of Operation Procedures
- § Experience in documentation and HSE reporting systems